

IN CASE OF

# EMERGENCY

## REMAIN CALM AND FOLLOW THESE INSTRUCTIONS



### FIRE

- Activate the nearest fire alarm and call 9-1-1 if possible. If there are no fire alarms, knock on doors and yell "fire" as you exit the building.
- Evacuate the building.
- Do not use elevators!
- Close doors as you leave.
- Feel closed doors with the back of your hand. Do not open if doors are hot.
- Move well away from the building when evacuating.



### SUSPICIOUS PERSON/OBJECT

#### SUSPICIOUS PERSON

- Do not physically confront the person.
- Do not let anyone into a locked building/office.
- Do not block the person's access to an exit.
- Call 9-1-1. Provide as much information as possible about the person and his or her direction of travel.

#### SUSPICIOUS PACKAGE

- Do not touch or disturb object.
- Call 9-1-1.
- Notify your supervisor.
- Be prepared to evacuate.



### BOMB THREAT/ EXPLOSION

- Notify Virginia Tech Police Department at 9-1-1.
- As you evacuate, look around for anything suspicious.



### HAZARDOUS MATERIALS

- If an emergency develops or if anyone is in danger, call 9-1-1.
- Move away from the site of the hazard to a safe location.
- Follow the instructions of emergency personnel.
- Alert others to stay clear of the area.
- Notify emergency personnel if you have been exposed to the hazard or have information about the release.



### POWER FAILURE

- Remain calm; provide assistance to others if necessary.
- Move cautiously to a lighted area. Exits may be indicated by lighted signs if the emergency power is operating.
- Turn off and unplug computers and other voltage-sensitive equipment.
- For localized outages, contact Facilities at 231-4300.
- For information about a prolonged outage, check [www.vt.edu](http://www.vt.edu) or call 231-6668.



### CAMPUS WARNING SIRENS

- Seek shelter: get inside.
- Shut all doors and windows.
- Stay away from exterior windows.
- Seek information: call 231-6668 or point your Web browser to [www.vt.edu](http://www.vt.edu).